

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Absent: None

Late Arrival: Mrs. Lopez (5:43 PM)

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Award presentation to Lucia Morello – Michael Cook, Superintendent
BMS presentation – Emily Adkins, Principal

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

Bill Langin- Follow up on town hall meeting held April 2, 2019.

7. **APPROVAL OF THE AGENDA**

19-060 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda with changes.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

B. BOARD MINUTES

- 19-061** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting— March 11, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

19-062 C. RESOLUTION ACCEPTING THE AMOUNT AND RATES

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached resolution accepting the amounts and rates as determined by the Budget Commission and authorizing tax levies and certifying them to the county auditor.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

D. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 19-063** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 19-064** Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Taylor Millar**, resigning as BHS Assistant Soccer Coach, effective February 13, 2019, to accept another coaching position in the district.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED CONTRACT RENEWAL

19-065

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective beginning the 2019-20 school year.

a. **Whitney Poole**, District School Psychologist (Part-Time), M+24, Step 6.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

19-066

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective beginning the 2019-20 school year.

a. **Kady Hlad**, District School Psychologist, M+24, Step 4.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED

19-067

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

a. **Scott O'Donnell**, BHS/BMS Business Teacher, M, Step 10, effective August 26, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

CERTIFIED SUMMER BRIDGE

19-068

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements at the appropriate approved salary rate.

- a. **David Baughman**, 2019 Summer Bridge Program Teacher, effective June 3, 2019.
- b. **Alison Macke**, 2019 Summer Bridge Program Teacher, effective June 3, 2019.
- c. **Valerie Rion**, 2019 Summer Bridge Program Teacher, effective June 3, 2019.
- d. **Beth Scherry**, 2019 Summer Bridge Program Teacher, effective June 3, 2019.
- e. **Jessica Schremp**, 2019 Summer Bridge Program Teacher, effective June 3, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED SUMMER SCHOOL PLATO

19-069

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements at the appropriate approved salary rate.

- a. **Lisa Montgomery**, Summer Plato Program Teacher, effective June 3, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED AIR ASSESSMENT TUTOR

19-070

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements at the appropriate approved salary rate.

- a. **Victoria Sullinger**, AIR Assessment Tutor, 4 hrs./day, effective July 8- July 12, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

SUPPLEMENTAL

- 19-071** Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

a. **Taylor Millar**, BHS Head Boys Soccer Coach, Class III, Step 0.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED

- 19-072** Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

a. **Pam Ferry**, Bus Driver, 4 hrs./day, 181 days (Pro-Rated), effective April 9, 2019.

b. **Joanna Wright**, BIS SSP Paraprofessional/Monitor, 181 days minimum (Pro-rated), 2.5 hrs./day minimum, effective April 9, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED SUBSTITUTE

- 19-073** Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the following personnel at the appropriate salary schedule rate as per the Negotiated Agreement contingent upon completion of all payroll requirements and current certifications.

a. **Elizabeth Curbelo-Robles**, Substitute Bus Driver, effective April 9, 2019.

b. **Stephanie Vargas**, Classified Substitute, effective April 9, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

C. OTHER

- 19-074** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **MEMBERSHIP RESOLUTION-OHIO HIGH SCHOOL ATHLETIC ASSOCIATION** for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-075** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-076** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE MIDDLE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-077** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL HANDBOOK ADJUSTMENTS/CHANGES** for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-078** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **KNOLLWOOD AND FORESTLAWN ELEMENTARY SCHOOLS HANDBOOK ADJUSTMENTS/CHANGES** for the 2019-20 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-079** Mrs. Jensen moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the list of potential graduates of the **BROOKSIDE HIGH SCHOOL**

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

GRADUATING CLASS OF 2019, contingent upon successful completion of all graduation requirements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-080** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **PRESCHOOL EXTENDED SCHOOL YEAR SERVICES PROPOSAL**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-081** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **BHS VEX ROBOTICS WORLD CHAMPIONSHIP FIELD TRIP**, April 23-28, 2019 at the Kentucky Expo Center in Louisville, KY.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-082** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **BIS VEX ROBOTICS WORLD CHAMPIONSHIP FIELD TRIP**, April 28-May 1, 2019 at the Kentucky Expo Center in Louisville, KY.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

11. EXECUTIVE SESSION

- 19-083** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

to follow:

TIME: 6:30 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) ☐ Appointment;
- 2) ☐ Employment;
- 3) ☐ Dismissal;
- 4) ☐ Discipline;
- 5) ☐ Promotion;
- 6) ☐ Demotion;
- 7) ☐ Compensation;

A. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. ☐ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. ☒ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. ☐ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. ☐ Matters required to be kept confidential by federal law or regulations or state statutes.

F. ☐ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

19-084

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at 7:30 P.M.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Media Center

Regular Meeting
April 8, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12. ADJOURNMENT

19-085

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:30 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer


Mrs. Sheila Lopez, President

The next regular meeting will be on April 22, 2019 at 5:30 PM at the Administration Center.

